

Tenley Park Rental Agreement

Everett Borough Office
100 Mechanic St, Suite 2, Everett PA 15537
(814) 652-9202
email: borooffice@everettboro.com
Rev. 08/19/26

Renter Responsibility

- Adherence to all Park Rules and Regulations-rules received on back of this contract.
- Facilities must be left in a clean and orderly condition-“leave no trace”. Tables and other equipment must be placed in their original location. Renter will be required to pay for all damages, loss and cost of excessive clean-up. Decorations will be permitted if no physical damage is incurred to the facility or the furnishings, and they are removed at the conclusion of the activity. Do not use tape on painted picnic tables.
- Restroom & electric key is provided with security deposit. Bag and take trash to the Men’s restrooms. Please replace the garbage bag in the trash receptacle provided.
- **Electricity for pavilions** is controlled from the box in the men’s restroom (left wall red switches). Please turn off before leaving the park and lock the bathroom doors.

The use of Tenley Park and its facilities is at your own risk. Patrons take full responsibility and assume all risks for the use of Tenley Park and its facilities. Patrons agree to hold harmless; Everett Borough, its officers, (including attorney’s fees), cost or other expenses or liabilities of any kind arising out of or relating to the use of Tenley Park.

Event date: _____ **Est. Time Frame:** _____

Make checks payable to: Everett Borough

Cash: _____ **Check #** _____ **Credit Card:** _____

	Capacity	Rental Price	Your Choice
Amphitheater	75	\$100	
Large Pavilion	96	\$65	
Small Pavilion	48	\$45	
Whole Park	219	\$200	
Key Deposit		\$50	

Amt. Paid: \$ _____ **Key Returned** _____ **Key Refunded** _____

Signature of Renter: _____ **Date:** _____

Print Name: _____ **Contact#** _____

Address: _____

Email: _____

If an emergency arises during your event at the park, please call 911, the PA State Police at 814-623-6133 or County Control Non-Emergency at 814-623-1105.

Thank you so much for utilizing our Tenley Park! The income from the rentals is used to pay for the utilities, insurance, maintenance and improvements to the park.

Everett Borough Council/Recreation Board

TENLEY PARK RULES AND REGULATIONS

HOURS: The Park is open to the public between 8:00 am and 9:00 pm throughout most of the year, unless otherwise posted. Since there is no winter maintenance on roads, the gate will be closed during the winter months. In the event of hazardous conditions endangering life or property, the park recreation area or facility may be closed to public use at the discretion of the Recreation Board.

FISHING: Fishing in ponds is permitted by “CATCH and RELEASE” only, and with non-barbed hooks.

PARKING: Parking will be only in posted areas.

THE FOLLOWING ARE PROHIBITED:

Swimming in ponds – Alcoholic beverages – Structures or camps of a permanent nature – Driving nails or other hardware into trees, or the cutting of standing trees and shrubs – Removal of picnic tables – Operation of equipment or devices that create unreasonable or excessive noise

PENALTIES: Any violations of Park Rules and Regulations will result in a fine no less than \$25.00 and not greater than \$600 per violation and suspension of park privileges for no less than 30 days.

GENERAL RULES:

Alcoholic beverages are not permitted.

Be considerate of other park users. Boisterous, immoral or indecent conduct will not be tolerated. Trash, garbage, and all other litter shall be placed in containers provided for this purpose and shall be limited to litter accumulated during use of the recreation areas.

Do not remove, molest, injure, or damage anything natural or physical within the recreation area.

Open fires and the disposal of hot coals from charcoal grills are permitted only in the facilities provided. Use of gas grills are permitted only in the picnic area.

The soliciting for any purpose or posting of signs is not permitted. The distribution, sales, servicing, or rental of any supplies, equipment, material or commodity is restricted to authorized concessions.

Licensed vehicle operators shall obey posted speed limits and shall use only roads and parking area open to public traffic unless otherwise designated by the Recreation Board. The operation of motor vehicles shall not be permitted on the recreation area roads, trails, and area unless otherwise designated. Excessive noise, nuisance, reckless, or negligent operation shall be prohibited.

Swimming or wading is NOT permitted in ponds. NO horseback riding is permitted in the Park.

Use or discharge of any type of gun, slingshot, or explosives is prohibited.

Wildlife shall not be hunted, pursued, molested, or intentionally disturbed. Pets are permitted in the recreation areas provided they are controlled, kept on a leash, and droppings are collected and disposed. Pets are not permitted in ponds.

The use of any equipment or devices causing unreasonable or excessive noise is not permitted. Any exhibition, competition, demonstration, or special events first require written application and approval from the Recreation Board before such an event may be conducted.